

## Lesson Plan

<b>Name of Teacher: Dr. Preeti</b>		<b>Class: B.Com 1<sup>st</sup> Year</b>
<b>Session: 2022-23 Even Semester</b>		<b>Subject: Business Management-II</b>
<b>Month</b>	<b>Week</b>	<b>Topic</b>
February	3	Staffing: concept, nature and scope; Matching job and people;
	4	Recruitment
March	1	Selection
	2	Problems, Presentations and Discussion
	3	Training of employees
	4	Motivation-concept, Theories-Maslow, Herzberg, Megregor and Quchi
April	1	Financial and Non-Financial Incentives.
	2	Leadership: concept and Theories
	3	Problems, Presentations and Discussion
	4	Communication Concept, Nature, Types and Process
May	1	Barriers and Remedies.
	2	Control: Concept, Process and Techniques, Effective Control System.
	3	Concept, Nature and Process of Planned Change
	4	Resistance to Change; Emerging Horizons of management in a changing environment
June	1	Problems and Test

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